

Young at Heart Senior Citizen Club, Inc. 2018 Holiday Craft Fair New Vendor Application

New Vendor Application
Friday November 2nd 4pm-8pm &
Saturday November 3rd 9am-4pm

Cindy 307-630-3880 - yah.craftfair@gmail.com

Name	
Business Name	
NV Tax Id # (if registered)	
Phone —	-Cell Phone
E-mail Address	
Address	City ZIP
Type of Handmade Crafts	
Gymnasium: 10x20 = \$140 10x10	
1st choice 3rd choice 3rd choice	re Any
<u>Grand View DR:</u> 10x10 = \$65 8x14 =	
1st choice2nd choice 3rd choice	Any
<u>Ranch View:</u> 8x12 = \$62 8x10 = \$52	
1st choice2nd choice 3rd choice _	Any
South Activity: 8x10 = \$52 8x8 = \$4^{\circ}	1 6X10 = \$39
1st choice2nd choice 3rd choice	Any
I will require electrical outlets. Fee is \$5. YESNO(make sure you selected a space with "E")	
# Tables 8ft.@\$20 6ft. @\$15 4ft.@\$10 #Chairs @ \$5	
The craft fair will be filled on <u>first come first paid</u> , <u>based on received date</u> .* You may register online at <u>www.youngatheartcarsonvalleynv.org</u> & making a PayPal payment for faster processing or make a check/money order to: Young at Heart & mail to: YAH Craft Fair, P.O. 1042, Gardnerville, NV 89410	
Land to the late of the D	
I agree to hold harmless Young at Heart and the Douglas County Community Center from and against any and all loss, claim of loss, injury, damage that arise to any act or failure to act by the Exhibitor.	
Signature	Date
Name (print)	



Young at Heart Senior Citizen Club, Inc. 2018 Holiday Craft Fair Douglas County Community Center 1329 Waterloo Lane, Gardnerville, NV

Friday November 2nd 4pm-8pm & Saturday November 3rd 9am-4pm

Dear Vendor,

Please take time to familiarize yourself with the following Craft Fair r information & Rules. It will make your participation at the Craft Fair go smoothly and without any problems.

We are happy that you have chosen our Craft Fair. Thank you on behalf of all the Douglas County seniors who will benefit from our profits.

The YAH Craft Fair group.

Contact: Cindy at 307-630-3880 or better yet yah.craftfair@gmail.com

Layout & Fees

The Craft Fair will be held at the Douglas County Community & Senior Center. We have a total of 138 booths available (see floor plans on the website). Prices depends on room and booth size, all stated on the application form. Electricity is available to booths marked with an "E" on the plans for and additional \$5.00 fee. We also have a very limited number of tables for rent.

Booth assignment requests will be honored on a *first-received & paid* basis for those submitting completed applications. No <u>unpaid</u> request will be considered. Please email or call to see if we still have spaces available before sending your application after the September 1st deadline.

Reserving your space

Be sure to send a complete application, if you are <u>sharing a booth</u>, we request that 1 person only be designated as the contract holder, multiple names will not be accepted. Your online or mailed in application showing preferences for booths, the type of handmade craft that you offer and a PayPal (credit card) payment, check or money order payable to Young at Heart. Applications and payment are due on or before September 1st, to insure your choice of booth(s); the earlier in the year improves your selections, the craft fair usually fills up very fast. *Please note that the Young at Heart fair is primarily a handcrafted show. Exceptions must be approved by the Craft Fair group*, *please email yah.craftfair@gmail.com*.

Setup Instructions

Setup instructions, sales tax reporting, and application for the next year's craft fair will be emailed (or mailed if no email is provided) as a <u>confirmation "Vendor Checkin Instructions" shortly after October 1st</u>. You are required to bring your instructions and sales tax reporting with you at setup time.

Raffle

The Craft Fair raffle has been a huge success. We ask that you donate a handcrafted item from your booth. Remember to include your business card. We are a non-profit, so items donated are tax deductible.

Cancellation Policy

Cancellations received in writing or by email (no phone calls) on or before the September 1st deadline will be refunded minus a \$10 administrative fee. Cancellations after September 1st will not be refunded.

Food & Beverages

There will be a Cafe set up in the community center serving refreshments at a nominal charge.

Payments

You can pay:

- Using PayPal and fill out an application at our website <u>www.youngatheartcarsonvalleynv.org</u>, click on the 2018 Holiday Craft Fair information button, this is the fastest and most efficient way to register.
- Mail your application with payment to: Young at Heart Craft Fair, P.O. 1042, Gardnerville, NV 89410
 Make your check or Money Order payable to: Young at Heart.







